
EDITING REPORT

Dear Client,

Thank you for choosing to work with us. My name is _____, and it has been a pleasure reviewing your manuscript. I have a PhD in _____, a post-doctorate in _____, and my areas of expertise include _____. I have an editing experience of _____ years wherein I have edited and reviewed more than _____ manuscripts.

I have carefully evaluated your manuscript in terms of its language, presentation, content, and submission readiness and present my findings below. I have also presented the strengths and weaknesses of the manuscript followed by the areas for improvement. I hope you will find these useful. For further queries and clarifications, please write to us at info@theacescholar.com.

International publication guidelines such as ICMJE guidelines state that all non-author contributions, including editing, should be acknowledged. If you are satisfied with the quality of editing, please acknowledge the editing contribution by adding the following line in the acknowledgements section: We would like to thank The AceScholar (www.theacescholar.com) for English language editing.

I wish you the very best with your submission!

REPORT OBSERVATIONS

Title

The title should be clear, concise, and representative of the study.



Abstract

This section should summarize the major aspects of the study including the research problem, the study design, the major findings, and the applications of the study.



Introduction

This section should provide the reader with background and context. It should identify the gaps in previous research and describe objectives that focus on filling the gaps.



Methodology

This section should describe the materials used in the study, explain the preparation of materials, describe the research protocol, and the statistical tests performed to analyze the data.



Results and discussion

This section should summarize and interpret the major findings, discuss the limitations, recommend future directions, and state the conclusions.



Conclusion

This section should restate the hypothesis or research question of the study, restate the major findings, and identify the contribution the study to the existing literature.



Formatting requirements

Main text

1. Title
2. Author details
3. Corresponding author
4. Abstract
5. Abbreviations
6. Section headings
7. In-text citations
8. References
9. Manuscript word count

Figures and tables

1. All figures/tables/slides/pages
2. Figure/table/slide/page number

Other supplementary information

MANUSCRIPT REVIEW

Assessment Comments
(Yes/No/N/A)

Language

Is the quality of language sufficient to easily understand the manuscript?

Is the manuscript well organized?

Title

Is the title clear, topic-specific, and concise?

Is the title representative of the study?

Abstract

Does the abstract concisely present the background, aim, results, and the significance of the manuscript?

Is there any aspect of novelty in the abstract?

Does the abstract meet the journal requirements such as structuring and word count?

Introduction

Does the introduction adequately represent the background of the study?

Is the literature review adequate and relevant for the manuscript?

Is the rationale for the study clearly discussed?

Does the research contain an outline of the research questions and hypotheses, the assumptions or propositions that the research tests?

Does the manuscript present novel ideas that warrant publication? If yes, has the novelty been clearly presented?

Is the manuscript significant in terms of its subject area and have the applications of the study provided in the manuscript?

Literature review

Is the current state of knowledge on the topic presented clearly?

Are the differences in approaches/methodologies presented?

Are the strengths and weaknesses of the presented studies described clearly?

Is the scope for further research and the gaps in previous studies identified clearly?

Methodology

Are the methods used in the study detailed enough for an independent researcher to replicate the results?

Does the methodology provide clear samples/groups?

Is the text in the section relevant and specific to the study? Is there any part of the study that can be included as a figure or a table?

Have citations been provided for previous methods?

Have ethical declarations been provided for animal/human studies?

Does this section require a specific section for statistics? If yes, has all statistical information been provided sufficiently?

Do all the methods correspond with the results presented?

Results and discussion

Have the results been presented concisely and in a logical order?

Is the data presented in the results clear and concise?

Do all the results correspond with the methods presented?

Is there any wordy text that can be clearly shifted to a figure or table?

Is there any methodology provided?

Is the discussion section properly presented? Does it connect the observations of the present study with that of the previous ones?

Have the limitations of the study been adequately mentioned in discussion?

Conclusion

Does the conclusion restate the study and make the context of argument clear?

Does the conclusion sufficiently describe the future scope of the study?

References

Are the references as per the journal specifications?

Are the in-text citations as per the journal specifications?

Do the in-text citations and references correspond to each other and are accurate?

Are the citations fairly recent citations, unless required otherwise?

Journal requirements

Does the title page contain the title and all author information, including the complete contact details of the corresponding author?

Is there any undefined abbreviation in the abstract or the main text?

Are the keywords unique and representative of the study and as per the journal limits?

Are highlights present as per the journal requirement?

Do the highlights convey the study finding adequately?

Is the paper in the format preferred by the journal (MS Word, PDF, LaTeX)?

Have all figures and tables been prepared in the correct
format and in keeping with the journal's requirements?
Has a cover letter been included with the manuscript?

TECHNICAL REPORT

COMMENT FROM YOUR EDITOR

It was a pleasure working on your document. This study on _____ presented findings that are likely to be of substantial interest to _____. Overall, the _____ give the readers a good idea of the paper and the methodology applied in the study is adequate to answer the research question. The reporting of the _____, however, has several weaknesses with respect to the structure of the section and the description of the findings. I have made recommendations to help you address these focus areas.

Manuscript title:

JOURNAL COMMENTS

What are the major issues observed?

What are the minor issues observed?

Does the manuscript present novel ideas regarding the field of study?

Does the manuscript sufficiently meet the scope of the target journal?

Is the research rationale sound and the reason for conducting the research explained clearly in the paper?

Is the literature review well rounded?

Is the research design appropriate and without loopholes?

Is the research methodology relevant to the field?

Is the data presented and interpreted accurately? Has incomplete data been flagged?

Are the research implications clearly mentioned and sound?

Do the conclusions mention the contributions, limitations, and future scope of study?

JOURNAL READINESS

What details or documents are missing in the paper submission package based on the target journal's formatting and submission requirements?

Does the paper need to be split for submission?

Does the paper need to be blinded for review, and has it been blinded?

Have all the formatting guidelines, including the right file format for submission, been addressed? Mention any that have not and why they have not been addressed.

Have ethical and financial declarations been provided? If not, alert the author to do so and explain why.

Is a conflict of interest statement provided? If not, alert the author to do so and explain why.

Has a data availability statement been provided? If not, alert the author to do so and explain why.

Has the corresponding author been identified for journal interaction?

Are all the references, tables, and figures present?

Are the references in the right format and the figures and tables labelled appropriately?

LANGUAGE AND PAPER STRUCTURE

How was the paper's overall language quality prior to editing?

What were the top 3 recurring grammar and language issues found and edited for native tone?

Does the paper adhere to the target journal's language preference?

Do the main ideas in the paper flow well? Was the flow of ideas/the main argument natural?

What types of changes were made for improvements to paper flow and how has the paper's readability improved because of these?

Does the target journal have a word count limit, and does the paper adhere to this limit after editing?

List out all the instructions that could not be followed and why.

What were the major formatting requirements of the journal for this paper, and what changes have been made to meet these requirements?